 Delta Rae Martin

2251 Rippling Way Court Apt B

Indianapolis, IN 46260

(216) 470-8573

Delta.rae08@yahoo.com

**Objective:**

To work in an environment that challenges me to continue learning from my peers while contributing the knowledge I have gained through my education and experience.

**Education:**

**Tiffin University,** Tiffin, OH

MBA Anticipated Graduation: May 2016

GPA: 3.4

**University Of Indianapolis,** Indianapolis, IN

Bachelor of Arts Graduation: May 2013

Major: Psychology

**Indiana Institute of Technology,** Fort Wayne, IN

Coursework in: Elementary Education

(August 2008 - May 2009)

GPA: 3.1

**Areas of Expertise:**

* Microsoft Office Proficiency
* Time Management
* Strong problem solver
* Excellent organizational skills
* Resourceful

**Experience**:

**Behavioral Analysis Center for Autism (BACA), Behavior Technician (Feb. 2014 - Present)**

-Provides direct therapy to individual children and group sessions

-Completes weekly program writing and maintain client’s program book

-Implements individualized treatment plan as written and directed by behavior analyst

**Boys & Girls Club of Indianapolis, Indiana Kids Coordinator (Aug 2013 - Feb 2014)**

-Provided tutoring and attention to children ages 5-18

-Data Entry

-Filed & organized paperwork

-Provided monthly reports to management

**AmeriCorps/ NCCC/ Corps Member (May 2013-August 2013)**

-Implemented community service projects

-Co-developed and lead a fundraising project with youth

-Developed educational activities for youth

**TJX Companies, Marshalls Clothing, Sales Associate, Cashier (March 2010- May 2013)**

-Offered fashion advice to customers

-Ran a point of sale terminal

-Provided excellent customer service

**Gary City Council Office - Intern (May 2009 - August 2009)**

-Prompt and accurate data entry

-Filed, bookkept, organized paperwork

-Ran errands

**Honors/Affiliations/Leadership:**

*Team Captain: Women’s Track Team*

**-**          NAIA All-American

**-**          7 time All Conference, NCAA

**-**          11 time Conference Champion, NCAA

**-**          GLVC Region Honors

**-**          School Record Holder

**-**          University of Indianapolis Track Scholarship, 2011-2013

**-**          Indiana Institute of Technology Track Scholarship, 2008-2009

**-**          Mental Attitude of the Year, Track & Field Accolade, 2013

**Volunteer**

Dayspring Homeless Shelter, created Easter baskets and helped plan Easter egg hunt, 2013

Indianapolis Public School System, Young Champions Program mentor, 2012

Laurelwood Community Center, Planned activities with children ages 5-15, 2010-2011

IUPUI, Summer Sports Camp Coach & Specialist, 2009-2013

Delta Rae Martin

**References:**

Giles Davis, Tech Support, Cathedral High School

gdavis@uindy.edu

(317) 694-3170

Jerel Flournoy, CPA, Merrill Lynch Management

[jflournoy@uindy.edu](mailto:jflournoy@uindy.edu)

(219) 484-1161

Latanya Biggers, CEO, Big Star Transit

msbiggs128@yahoo.com

(216) 470-4926